

WESTFIELD TOWNSHIP TRUSTEES

REGULAR MEETING

September 19, 2011

Trustee Oiler opened the meeting at 7:00 pm with the following trustees present:

James Likley, Ronald Oiler, and Gary Harris.

All stood to Pledge of Allegiance to the Flag.

Guests welcomed:

- Linda Paulick from the Auditor's office reporting
- The dog contest is now going on and on the web site
- Information on table about the auditor's reappraisal team; it indicates color and make of vehicle and names of data collectors. They are in Harrisville, Westfield, Homer and York Townships.

FIRE REPORT

Chief Fletcher reporting: (report attached)

- 39 runs for the month of August and 15 to date for September
- FIRE ASSOCIATION'S CLAMBAKE October 15, 2011 4:30-7:30pm Clam Bake or steak fry. Carryout available. \$25 per person or 2 for \$45
- Halloween night at the fire station will be complimented by a Safety Festival one hour prior to the trick or treat. There will be someone there to answer questions about the upcoming fire levy.
- The promotions announced: Fire Captain; Dan Grabowski, EMS Supervisor; Patty Zupanic, Fire Lieutenant; Adam Anderson and Safety Officer; Kevin Rych.
- Training October 24<sup>th</sup> will be an annual walk through with the Westfield Insurance Co. We plan to implement a new hose evolution utilizing their stand pipe system.
- **RESOLUTION 2011-24 AMEND RESOLUTION 2011-16 ESTABLISHING AND IMPLEMENTING A PROGRAM TO RECOVER USER FEES FOR THE DELIVERY OF EMERGENCY FIRE DEPARTMENT SERVICES FOR VEHICULAR ACCIDENTS, STRUCTURE FIRES and HAZARDOUS MATERIAL SERVICES PROVIDED BY THE WESTFIELD FIRE AND RESCUE DEPARTMENT** Discussion: The amount billed is our receivable, the billing company's fee is an addition. Trustee Likley asked for the index of resolutions. **Trustee Oiler made a motion to adopt Resolution 2011-24, seconded by Harris. Roll call: Likley, aye; Oiler, aye; Harris, aye.**
- **RESOLUTION 2011-26 A RESOLUTION ACCEPTING FIRE HYDRANT MAINTENANCE AGREEMENT BETWEEN MEDINA COUNTY AND WESTFIELD FIRE DEPARTMENT.** **Trustee Harris made a motion to adopt Resolution 2011-26, seconded by Trustee Oiler.** Discussion: Trustee Likley: As has been discussed between the chief and this board I have a concern or issue with the fact that the county has shifted the responsibility of maintaining county owned fire hydrants on to the township and the expense of maintaining. They will handle the repairs and replacement of hydrants or the lines but we recognize the fact that it will take man power and time and we will not be compensated for that. In order for us to ensure our department officers and residents I will support this begrudgingly. We anticipate this will

cost \$4-5,000 in labor cost to maintain the hydrants through-out the area. It has to be baked into the budget as an additional cost.

The concern of Gloria Glens being listed in this agreement was addressed.

**Roll call: Likley, aye; Oiler, aye; Harris, aye**

**Trustee Oiler made a motion to go into executive session with the fire chief present for the purpose of Discipline of a public employee and also compensation of a public employee at 7:16pm and everyone understands that we are under ORC 102.03.B, seconded by Trustee Likley. Roll call: Oiler, aye; Harris, aye; Likley, aye**

**Trustee Oiler made a motion to come out of executive session at 7:43pm, seconded by Trustee Harris.**

**Roll call: Likley, aye; Oiler, aye; Harris, aye**

Trustee Oiler made the following statement: Westfield Township Board of Trustees will support the chief in his disciplinary actions that he has implemented.

#### CEMETERY & PARK

Trustee Likley reported that 2 cemetery lots were sold today for \$300.00 and the deeds were presented to be signed.

#### ROADS

- ❖ Fiscal officer presented the appropriation status reports in the Road & Bridge Fund. The quote for the loader has come down to \$99,609.45 (removed radio and 10% less on forks) with trade in of \$28,000. This will make the purchase price \$71,609.45. We are hoping that we get more than \$15,000 for the truck and more than \$28,000 for the loader. At the very least we would have a carryover or \$131,686.40 to next year. John Deere wasn't even close.
- ❖ Lee reporting: Trustee Likley asked if the county will be moving forward with the Issue 1 project and Lee answered no not this year. They will get an extension and it will go forward next year. Trustee Likley asked what hours were on the 1999 loader. Answer over 1,500. Lee stated the salt bins are full. Salt has gone down \$2.00 per ton. Trustee Oiler suggested we proceed to see if we can get rid of the old loader via internet auction. Lee suggested we agree to make the purchase of a new one, then put the old loader on the internet and put a minimum of \$30,000. It may be a bit more because I have to talk with the auctioneer to see if that 30,000 will cover fees and still leave a net of \$28,000. We need to protect the bare minimum because we know that is what trade-in will be. Trustee Likley: The information that has been provided on the new unit with the changes. I look at this the same as a fire apparatus. We have a rotation schedule for fire equipment which was increased. I can't support a purchase of a new front end loader at this time. We will have to spend some money on the old loader but it has been maintained well. We can get another 10 years out of this loader. Lee I just got the numbers, whatever you decide is fine with me. I am just trying to rotate equipment and keep the trade-in value up. **Trustee**

Oiler made a motion to purchase from Southeastern Equipment a 521B tier 3 loader in the amount of \$99,609.45, seconded by Trustee Harris. Roll call: Likley, NO; Oiler, aye; Harris, aye. **RESOLUTION 2011-25 A RESOLUTION DISPOSING OF JOHN DEERE 444H BY INTERNET AUCTION** Discussion: Trustee Likley: Just to add to Lee's comments minimum bid. The resolution is drafted as \$30,000 and Lee will confirm that the minimum bid of \$30,000 is adequate to yield a net of at least \$28,000. **Trustee Oiler made a motion to adopt Resolution 2011-25 with the minimum amount to be determined by the commission, seconded by Trustee Harris. Roll call: Harris, aye; Oiler, aye; Likley, aye.**

- ❖ Tool box will be welded on the old truck and after it is touched up we can get it on the internet.

## ZONING

Matt Witmer, zoning inspector reporting:

- ✓ Mr. Lesiak on Seville Road called the environmental study has been completed. He is waiting to see what is going to be required of him. In about 3 days he is due for another letter.
- ✓ I do not have a permit for a pond on Stuckey Road, so I will go and talk with those folks.
- ✓ A gentleman on Mudlake Road (1<sup>st</sup> house east of the bridge south side of the road) apparently tore down his barn sometime within the last year and the contractor called to rebuild this barn. It is actually on a separate piece of land. I am in contact with Brian Richter to make sure we handle this correctly. They will either have to combine it or ask for a variance.
- ✓ Met with Bill Thorne and Mike Sweeney about the North Coast front site plan. Trustee Likley: At the last meeting you were not here, I questioned some of the letters that were sent out. We found the paper that was referenced about pools and that is not in the zoning book. Matt answered that is correct. Trustee Likley: blow-up pools are not a description. Just be aware of the fact in future letters.

## FISCAL OFFICER

- Bills presented in the amount of \$7,272.79. **Trustee Likley made a motion to pay the bills as presented, seconded by Trustee Oiler. Roll call: Harris, aye; Oiler, aye; Likley, aye**
- Fund Status      Investment      \$517,323.75      Checking      \$361,813.06
- Correspondence: Medina County Communications Governing Board is having a meeting October 24, 2011 at 7:00pm. Purpose is to share information and express concerns concerning dispatch services. Also received is the letter from the county auditor giving detailed information about vehicles and names of individuals that will be in the area for re-appraisal of property.
- ✓ Fiscal officer requested an additional 200 hours to finish the year for clerical duties in the office. The 100 hours that was allotted have been used 3-4 weeks ago. Trustee Likley: I have seen only 1 work sheet for the work performed. Fiscal Officer: Do you want to see those? Trustee Likley: I think we should understand and it should come through this board as to what is being done. Fiscal Officer: Those sheets are attached to each pay check and you may come to office and look at them. Trustee Likley: I would ask that as the bills are presented that the time sheets

would be part of that process. I pretty much sign every check that comes through and I recall seeing one sheet for the time worked and signing one check for the 100 hours. Fiscal Officer: Please come to the office and you may see the payroll file. **Trustee Harris made a motion to extend another 200 hours for clerical assistance for the remainder of the year for the fiscal officer, seconded by Trustee Oiler. Roll call: Oiler, aye; Likley, NO; Harris, aye**

MINUTES

September 7, 2011- Trustee Likley made a motion to approve the Sept 7, 2011 minutes as presented, seconded by Trustee Oiler. Roll call: Likley, aye; Oiler, aye; Harris, aye.

September 8, 2011 – Trustee Oiler, made a motion to approve the Sept 8, 2011 minutes as presented, seconded by Trustee Harris. Roll call: Harris, aye; Likley, aye; Oiler, aye

OLD BUSINESS

Park District: Trustee Harris looked at the drawing I think they moved the cul-de-sac away from the curve. After I looked at the drawing I think it had an island in it. The cul-de-sac will be to the end of the Demscheck property. Trustee Likley mentioned the cul-de-sac was to be without an island because of the turning radius of fire and road equipment. Matt: a good portion of the work should be done by the first of the year.

NEW BUSINESS- Nothing

ANNOUNCEMENTS

Trustees Special Meeting/Comprehensive Plan Public Hearing	Sept. 26, 2011	7:00 pm
Trustees Regular Meeting	Oct. 3, 2011	7:00 pm
BZA Morning Star Farms conditional public hearing continued	Oct. 4, 2011	7:30 pm
Zoning Commission Regular Meeting	Oct. 11, 2011	7:30 pm

Trustee Likley will call Mark Majewski to see if he can attend the Comprehensive Plan Update Public Hearing.

PUBLIC COMMENT

Bill Thombs: Read the resignation letter from Kathy Zweifel, letter in personnel file. Trustee Oiler responded to that letter and has had no response at this time.

Carol Rumburg: Is the continuation of the public hearing for trustees initiated zoning map change at the zoning commission level going to be Oct. 11<sup>th</sup>? It was not mentioned in the announcements. Trustee Oiler and Trustee Harris stated they thought so.

Greg Heimberger at 7552 Seville Road- Divided his property in two parcels leaving the lake on the section that he built a new house; sold the other parcel to Mr. Lesiak. The complaint is that the railroad caboose is located within the 25 foot side yard clearance of the lake and if the caboose is a structure or

a decoration. Trustee Likley stated it seems that it encroaches the side yard line. Matt stated he cannot enforce the issue until there are survey pins which seem to have been dug up. The zoning inspector or the board of trustees made no decision at this time due to the uncertainty of the survey pins and the two neighbors have other disagreements. Matt will continue to research this issue.

If there is nothing further to come before this board, **Trustee Oiler made a motion to adjourn at 8:47 pm, seconded by Trustee Likley. Unanimous**

Approved October 3, 2011